

# Guide to Act on the American Rescue Plan

Help Your Community Leverage Federal Relief Funding with OpenGov's Modern Tools

State and local governments have access to American Rescue Plan Act funds to **accelerate recovery efforts** and address **unequal impacts of the pandemic.**

## American Rescue Plan Act 2021

### Distribution

- Directly to Governments: State (\$220B), County (\$65.1B), and Local (\$65.1B)

### Important Dates

- Request and receive 1st tranche or 50% of funds: Beginning May 2021
- Receive 2nd tranche or 50% of funds: Approximately 12 months later
- Deadline to obligate funds: December 31, 2024
- Deadline to spend funds: December 31, 2026

### Program Guidance

#### Use of Funds from the U.S. Department of Treasury:

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

Have a project #?

Step 3 of 5

[Save Draft and Exit](#)

#### American Rescue Plan (ARP) Tracking (Departments) - with Treasury Categories

#### Expenditure Categories

Submit your proposed/anticipated expenses in the categories outlined by the US Treasury Department in their SLFRF Compliance & Reporting Guidance.

Additional information on reporting [can be found here](#).

#### Category 1: Public Health

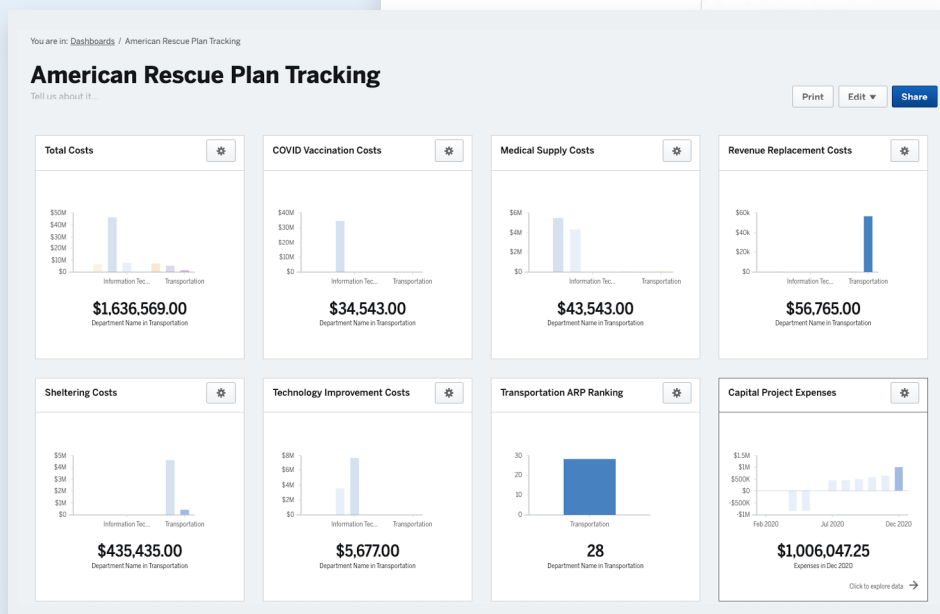
1.1: COVID-19 Vaccination

1.2: COVID-19 Testing

1.4: Prevention in Congregate Settings

1.6: Medical Expenses

changes to Public Facilities that respond to the COVID-19 public health emergency



## Create a feedback loop between internal experts on staff and constituents in order to distribute funds responsibly and provide the best services to your community.

Leverage OpenGov's approach to managing, tracking, distributing, and reporting of your federal funds by ensuring your municipality is prepared with these critical steps:

### Educate

The legislation and information available to you is constantly evolving. Do you have dedicated time to educate yourself and your team?

- Researching Law, Interim Final Rule, FAQ's, Fact Sheets produced by credible sources.
- Have you consulted trade groups and thought leaders?
- Lastly, has this information been shared internally with staff who will be required to support the distribution and tracking of these funds?

### Organize Data

Now that you have access to the right information - it's time to set up your processes.

- Internal & External needs assessment (proposal solicitation)
- Establish a fund in your chart of accounts to support efficient and complete reporting.
- Calculations of revenue loss
- Short, mid, long-term financial projections of all other revenue sources

### Budget & Plan

Once organized, build out your plan for completing the public health response and spurring the economic recovery in your community.

- Decide on which programs and strategies you'll be funding with ARPA.
- Build line-item budgets for those programs and integrate those with existing work.
- Communicate with internal and external stakeholders so that everyone is on the same page and holds the same expectations.

### Execute Programs

Now it's time to do the work

- Provide for premium pays to front-line workers within and outside of your enterprise.
- Support public health response by distributing funds to local nonprofits or through your public health departments to ensure the virus is contained and ultimately defeated.
- Solicit applications and distribute economic recovery payments for small businesses, and individuals.
- Build generational internal capacity by modernizing legacy systems and updating processes to match today's needs and reality -- as opposed to perpetuating those that were built for the needs of yesterday.

### Track & Review

Be prepared to report on progress periodically - both to the Treasury department and your community

- Monitor actual expenses against planned budgets to ensure that dollars aren't going unused; reallocate as necessary.
- Provide regular reports to Treasury on a quarterly or annual basis depending on the size of your government.
- Communicate with residents and business on progress and performance of programs so that they can take pride in their community and understand the breadth and depth of your government's support of the community.



[Learn more >](#) [Request a Demo >](#)

## About OpenGov

OpenGov is the leader in modern cloud ERP software for our nation's cities, counties, and state agencies. On a mission to power more effective and accountable government, OpenGov serves more than 1,000 agencies across the U.S. Built exclusively for the unique budgeting, financial management, and citizen services needs of the public sector, the OpenGov ERP Cloud makes organizations more collaborative, digitizes mission-critical processes, and enables best-in-class communication with stakeholders.



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